



MINUTES OF THE POLICY COMMITTEE MEETING

TUESDAY, SEPTEMBER 14, 2021

Minutes of the Policy Committee Meeting held on Tuesday, September 14, 2021 at 4:30 p.m. in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 4:30 p.m. by Policy Committee Chair Prince.

1. Opening Prayer

The meeting was opened with a prayer by Trustee Burkholder

2. Attendance

Committee Members	Present	Present Electronically	Absent	Excused
Leanne Prince (Committee Chair)	✓			
Rhianon Burkholder	✓			
Larry Huibers	✓			

Trustees:

Kathy Burtnik

Staff:

Camillo Cipriano, Director of Education
Lee Ann Forsyth-Sells, Superintendent of Education
Joe Zaroda, Associate Superintendent of Education

Anna Pisano, Administrative Assistant, Corporate Services/Recording Secretary

3. Approval of Agenda

Moved by Trustee Burkholder

THAT the September 14, 2021 Policy Committee Agenda be approved, as presented.

APPROVED

4. Declaration of Conflict of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Minutes of the Policy Committee Meeting of June 15, 2021

Moved by Trustee Burkholder

THAT the Policy Committee approve the minutes of the Policy Committee Meeting of June 15, 2021, as presented.

APPROVED

6. Governance Policies

ACTION REQUIRED

GOVERNANCE POLICIES - FOR RECOMMENDATION OF THE BOARD

Nil

GOVERNANCE POLICIES - PRIOR TO VETTING

6.1 Naming of a Board Facility, Designate Area or Chapel Policy (100.15)

Lee Ann Forsyth-Sells, Superintendent of Education, presented the Naming of a Board Facility, Designate Area or Chapel Policy (100.15).

The Policy Committee suggested the following amendments:

- Add *“The Board of Trustees will approve the naming of a Board facility, designated area or Chapel, in whole or in part in a motion at a Board meeting.”*

The Policy Committee requested that the Naming of a Board Facility, Designate Area or Chapel Policy (100.15), be vetted from September 15, 2021 to October 28, 2021 with a recommended deadline for presentation to the Policy Committee on November 9, 2021, for consideration of the Board on November 2021.

6.2 Trustee Expenses and Reimbursement Policy (100.13)

Director Cipriano, presented the Trustee Expenses and Reimbursement Policy (100.13)

The Policy Committee suggested the following amendments:

- No amendment

The Policy Committee requested that the Trustee Expenses and Reimbursement Policy (100.13), be vetted from September 15, 2021 to October 28, 2021 with a recommended deadline for presentation to the Policy Committee on November 9, 2021, for consideration of the Board on November 2021.

6.3 Trustee Honorarium Policy (100.11)

Following discussion the Policy Committee requested the Trustee Honorarium Policy be brought back to the November Policy Committee meeting.

INFORMATION

6.4 Governance Policies Currently Being Vetted

- Nil

6.5 Governance Policy Review 2021-2022 Schedule

Director Cipriano presented the Governance Policy Review 2021-2022 Schedule.

7. Date of Next Meeting

November 9, 2021 at 4:30 p.m.

8. Adjournment

The meeting adjourned at 5:18 p.m.